

# 2026-2027 REGISTRATION FORM

## PRIVATE INTERNATIONAL BILINGUAL SCHOOL IN NICE

*"Le Pain d'Epice"*



INTERNATIONALE BILINGUE PRIVÉE  
**EIB SCHOOLS**

***"The school for success"***

**Private educational institution approved by the French Ministry of Education since 1982**

**Principal:** Ms. Pascale ROSFELDER-ALHADEFF

**Director:** Mr. Thibault PAULIN

**Deputy Director and Head of Teaching:** Ms. Claire LEWIS-DUPORT

✉ 23, Boulevard Gambetta 06000 NICE

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🌐 [www.eibnice.fr](http://www.eibnice.fr)

# WELCOME TO THE INTERNATIONAL BILINGUAL SCHOOL OF NICE

**The EIB Nice welcomes children of different nationalities and offers a new perspective on education, as we provide true bilingualism: 50% French and 50% English.**

In a warm atmosphere of dialogue and respect for others, based on trust, each child flourishes academically and socially. We prepare them to become the confident and responsible citizens of tomorrow, to live in society and to act by giving them the fundamental tools they need.

We give them the freedom to explore and create, taking into account:

**DIALOGUE**

**RESPECT**

**TRUST**

- its possibilities,
- maturity,
- its ability to express itself,
- their biological rhythm,
- their family and social environment.

**From the age of 2, we provide all preschool sections, as well as primary school classes from preparatory to intermediate level 2.**

**Our multicultural teaching team, made up of qualified and highly motivated French- and English-speaking teachers, offers a stimulating and rigorous educational program in a healthy and very safe environment based on the following principles:**

## **50% French // 50% English**

**- Bilingual & multidisciplinary curriculum with enhanced monitoring of French/British national programs**

- Differentiated and active teaching methods that respect the child and are based on their autonomy
- Validation of language skills through Cambridge English diplomas
- Artistic, cultural, and environmental projects
- Motor skills and sports activities: baby gym, motor skills, swimming, athletics, tennis
- Introduction to music and percussion, and piano lessons for children aged 4 and above
- Computer science
- Educational outings (school bus available), trips
- Extracurricular activities (optional: robotics, Chinese, chess club, yoga, dance, etc.)
- Open from 7:30 a.m. to 6:30 p.m. with the option of childcare on Wednesdays and during holidays at the Mini-Club.
- English as a Second Language classes.
- French as a foreign language classes

**ACTIVE  
TEACHING**

## OUR EDUCATIONAL VALUES

The teaching methods used at ECOLES INTERNATIONALES BILINGUES are based on the following principles:

### TEACHING CHILDREN SKILLS:

We encourage them to think, make choices, and take action in order to:

**DEVELOPING  
CRITICAL  
THINKING**

- Think for themselves. Show initiative by directing their thinking and making sound decisions to solve complex problems.
- Conduct research in an intelligent and creative manner.
- Communicate in more than one language and respect the values and cultures of other students.
- Take "risks" by approaching new situations without apprehension.

### DEVELOP THE FOLLOWING SKILLS AND QUALITIES:

**PROMOTE A SENSE  
OF COOPERATION  
AND  
RESPONSIBILITY**

- **Tolerance**
- **Respect for oneself and others**
- **Empathy**
- **Cooperation**
- **Integrity**

But also:

- **Responsibility**
- **Self-confidence**
- **Curiosity**
- **Enthusiasm**
- **Independence**

## AN INTERNATIONAL SCHOOL A

### BILINGUAL SCHOOL

50% French // 50% English

**Learning a language means opening up to another culture, becoming aware of its diversity, respecting it, and valuing it.**

**Our students' success also depends on their ability to communicate in both languages.**

Our role and mission as **an International Bilingual School** is also to promote openness to the world while considering linguistic diversity as an asset for our students.

**The French Academic Program is reinforced** and the school's academic standards are high. The timetables for French, mathematics, history, and art history are identical to those of French public schools.

**The English program** follows the curriculum offered by English schools and uses the same teaching materials. All English classrooms, from kindergarten to elementary school, are equipped with an interactive whiteboard.

In primary school, the following subjects are taught in English: geography, science, art, civics and moral education, and computer science.

Thus, **in a bilingual cultural environment**, children learn English and French naturally, through a method known as "immersion" and with experienced teachers who are native speakers of French or English.

The **language immersion program** is organized starting in preschool (age 2). English is therefore spoken 50% of the time, with the remaining 50% spent speaking French, and groups are organized by level to ensure that teaching is tailored to each student.

#### ENGLISH-SPEAKING CHILDREN / FRENCH-SPEAKING CHILDREN

We provide teaching methods that promote the integration of English-speaking or foreign students as well as French-speaking students who have never studied English. Depending on age and class level, we reserve the right to evaluate each application and, if necessary, organize an entrance exam.

English as a Second Language and French as a Foreign Language courses are organized within the school.



#### CAMBRIDGE EXAM CENTER

**The International Bilingual School is a Cambridge examination center and prepares students for the following diplomas: Starters, Movers, and Flyers.**

## SCHOOL LIFE

The school year runs from **September** to **June** inclusive.

### SCHOOL OPENING HOURS

The school is open Monday to Friday from 7:30 a.m. to 6:30 p.m.

The Mini Club and Baby Club welcome children on Wednesdays and during school holidays from September to the end of June, with one week closed at Christmas.

In July, you can enroll your child in our fun activities and courses from July 1 to July 17 (optional).

**Preschool classes, class times:** Monday – Tuesday – Thursday – Friday

Very young children	Toddlers (2 years old)	9:00 a.m. to 11:15 a.m. - 2:00 p.m. to 4:00 p.m.
Very young children	Lapins (2½ years old)	9:00 a.m. to 11:15 a.m. - 2:00 p.m. to 4:00 p.m.
Nursery	Squirrels (3 years old)	9:00 a.m. to 11:15 a.m. - 2:00 p.m. to 4:00 p.m.
Middle section	Pandas (4 years old)	8:45 a.m. to 12:00 p.m. - 1:30 p.m. to 4:15 p.m.
Senior section	Koalas (5 years old)	8:45 a.m. to 12:00 p.m. - 1:30 p.m. to 4:15 p.m.

**Primary classes, class schedule:** Monday – Tuesday – Thursday – Friday First grade from 8:30 a.m. to 12:00 p.m. and from 1:15 p.m. to 4:40 p.m.

Second graders from 8:30 a.m. to 12:00 p.m. and from 1:30 p.m. to 4:40 p.m.

CE2 – CM1 – CM2 from 8:30 a.m. to 12:30 p.m. and from 2:00 p.m. to 4:50 p.m.

### UNIFORM

**Preschool classes: aprons must be worn.**

Orders for aprons with the school logo and embroidered first name should be placed directly on the website [www.sofrenchschool.com](http://www.sofrenchschool.com).

**Elementary classes: Uniforms are mandatory.**

Uniform packs with the school logo can be ordered directly from the website [www.sofrenchschool.com](http://www.sofrenchschool.com).

### SCHOOL CANTEEN

Four meals are provided.

Snacks are provided by the school in the afternoon.

Our cook provides healthy and varied meals, and we strive to incorporate fresh, local produce.

The menu is available each week on the parents' section of our website [www.eibnice.fr](http://www.eibnice.fr).

Special diets are catered for upon **medical prescription**. We respect requests for meat-free and pork-free meals.

### STUDY

CP: from 4:50 p.m. to 5:20 p.m. - CE1: from 5:00 p.m. to 5:45 p.m.

Older children: 5:10 p.m. to 6:00 p.m.

### AFTER-SCHOOL CARE

After-school care is included in the flat rates. Preschool: Every day from 7:30 a.m. to 8:45 a.m. and from 4:00 p.m. to 6:30 p.m.

Elementary school: Every day from 7:30 a.m. to 8:30 a.m. and from 5:30 p.m. (CP) or 5:45 p.m. (after study hall) CE1 or 6:00 p.m. to 6:30 p.m.

## EXTRA-CURRICULAR ACTIVITIES

For the enjoyment of children, and not compulsory, various clubs offer extracurricular activities at the school (a minimum number of children enrolled is required):  
Robotics and programming club, chess club, Chinese, yoga, dance, karate, judo.  
These activities are not included in the price and must be paid for directly to the clubs or teachers.

## NAP TIME FOR THE LITTLE ONES

Naptime is provided according to each child's needs, and each child's sleep schedule will be respected. Children may be accepted while still wearing diapers.

## BABY CLUB & MINI-CLUB

The mini-club organizes activities and outings on Wednesdays and during school holidays until the end of June.

Activities offered: computer workshops, visual arts, group games, courses, and, depending on age, outings, theater, etc.

Different themes are offered during each school vacation, except for the Christmas vacation. A Baby Club and Mini-club option is also available from July 1 to 16 (registration in May).

## SHUTTLE BUS

The school bus picks up children living in Cagnes, Villeneuve Loubet, Saint Laurent du Var, the Promenade des Anglais, and Nice city center.

But also:

- organize **free** shuttles to take children to sports activities and on school trips.
- the mini-club to take children on outings to the park or on day trips.

## SAFETY

Safety is also a priority, with the school secured by video surveillance and a rigorous safety plan (PPMS).

Access to the school is not permitted except for meetings, appointments, or celebrations.

The reception is located at 23 Boulevard Gambetta, next to the school office. Parents are not allowed to enter without an invitation. Doors and gates will remain closed outside of opening hours.



## INFORMATION - COMMUNICATION

Parent/school relations must be based on trust and respect, and we look forward to meeting you at parties or project presentations.

Please keep up to date with the information on our website, by email, or on the notice board.

- **The website [www.eibnice.fr](http://www.eibnice.fr)**, via the parent area, will give you access to menus, mini-club activity schedules, the school newsletter, various events, information, photos, and more. You will be given a parent code.

- **On Instagram: [eibschoools\\_](https://www.instagram.com/eibschoools_)**

- You will find the menus **on the notice boards**.

- **In the daily logbooks or communication books:**

Baby-Eveil / Nursery classes: a life notebook will be given to each child. It will facilitate communication between the family and the school.

Primary classes: each student will receive a communication notebook. It will contain the code of conduct, absence/tardiness notes, and will provide regular information.

In addition, at your disposal:

- Preschool classes (Chicks/Rabbits)

**Toutemonannee.com** in conjunction with teachers

- Preschool classes (Pandas/Koalas) and elementary school classes

**Educartable** in conjunction with teachers

-We are committed to establishing good family/school relationships and you can meet with the Principal, Ms. Rosfelder, or the Director, Mr. Paulin, or the teachers (request an appointment by email [atnice@eibschoools.fr](mailto:atnice@eibschoools.fr) ).

An information meeting is held at the beginning of each school year to inform you about the methods, projects, and organization of the class.

Parents who wish to participate in school life through projects or theme days are welcome.

## PRESCHOOL CURRICULUM

**We understand that starting at a new school is an important moment for every child and their parents.**

**From the moment of enrollment, we do everything we can to ensure a successful integration, tailored to each child.**

The teaching team is made up of teachers of different nationalities, all of whom are qualified and have extensive teaching experience.

They maintain an open and positive relationship with families.

### BABY EVEIL- PRESCHOOL CLASSES

**We offer each child a warm and caring welcome and a high quality of life, while promoting the development and fulfillment of their intellectual, sensory, and emotional abilities.**

The classrooms are cheerful and colorful, with "play or activity corners" and a variety of specialized equipment based on different active teaching methods.

**All English classes from the middle section onwards are equipped with an interactive whiteboard.**

Each year, in preschool, we develop our teaching methods through a main theme and five periods based on research units:

- Who are we?
- How do we situate ourselves in space?
- How do we express ourselves?
- How do we organize ourselves?
- How does the world work?

Through these questions, always related to the theme of the year, children will be able to:

- Use language
- Build the first tools to structure their thinking
- Acting and expressing ourselves through physical activities, thereby developing our educational objectives.



### Pre-kindergarten – Kindergarten

- ☐ Vocabulary, language Writing
- ☐ Pre-mathematics – Logic Sensory activities
- ☐ Artistic and musical awareness Psychomotor skills – physical expression
- ☐ **Middle section – Upper section**

- ☐ Introduction to reading and writing
- ☐ Mathematics: Singapore method
- ☐ Discovering the world
- ☐ Introduction to technology and science Art and music education
- ☐ Sports activities (gymnastics, etc.)
- ☐

**From age 4:**

**Phonics reading method  
in French and English!**

The schedule, organized in the form of "satellite" workshops for 3 to 5 children, allows for a high degree of autonomy and individualized work.

#### **Motor skills and sports activities:**

The youngest children will have daily motor skills or physical awareness activities. From the middle section onwards, a sports teacher will give lessons in team sports and gymnastics.

#### **Music activities:**

2-3 years old: Percussion every day in English with their English-speaking teacher  
4-5 years old: Music, singing, and piano lessons with our music teacher.

**A new cultural project every year**

### CHILD ASSESSMENT

At the end of each term, you will receive a file containing your child's work. Every quarter, you will also receive a file detailing their achievements/evaluation.

# PRIMARY SCHOOL CURRICULUM

As in kindergarten, class sizes allow for sustained, individualized work and numerous early learning activities.

## French Program

Reading, technique, and comprehension  
(phonetic and syllabic method) Writing,  
grammar, conjugation  
Vocabulary, lexical and grammatical spelling Written  
expression and poetry  
French literature



## Mastery of mathematical concepts: Singapore method

Reasoning Proficiency  
in calculation  
Mastery of operational techniques Geometry

## Humanities

Discovery of the world, history, and art history

**Music:** Piano

**Sports:** Gymnastics, Swimming, Athletics, etc.

## English program

Reading, technique, and comprehension (phonetic method) Writing,  
grammar, spelling  
Oral and written expression  
English literature



## Humanities

Geography and Introduction to Art  
Civics and Moral Education/Personal Development

## Scientific culture

Structure and Functioning of the Earth and the Universe  
Mastery of Information and Communication Technologies Computer  
Science

**Every year, a new Cultural Project**

## SPORTS ACTIVITIES

At our school, we consider sports to be essential for:

- Education, responsibility, and independence by introducing students to moral and social values, such as respect for rules, self-respect, and respect for others.
- Health, by enabling students to become more aware of their bodies.
- Safety, through controlled risk-taking.

Our sports teachers provide sports activities every week.

Depending on the cycle and municipal agreements or sports facilities, children will have the opportunity to participate in athletics, tennis, baseball, and swimming (supervised by state-certified instructors).

Transportation will be provided by our bus.

## COMPUTER SCIENCE

At the International Bilingual School, computers are used as a teaching tool to conduct research and work on school and early learning programs.

We have a computer room equipped with Apple computers.

In primary school, laptops are used in English classes.

All English classes, from kindergarten (ages 4 and up) to primary school, are equipped with an interactive whiteboard.

## CHILD ASSESSMENT

**A computerized report card is issued before each school vacation.**

## CITIZENSHIP, HEALTH AND SAFETY REPORT

**The "citizen" booklet - Health - Safety It helps to develop:**

- The concepts of rights and responsibilities
- The concepts of responsibility and freedom

## ANNUAL EVENTS

**Pedestrian**

**permit Internet**

**permit**

**Reflection with discussion on bullying International Day of Taste and Sport**

**Science Day**

## SUPERVISED STUDY

CP: from 4:50 p.m. to 5:20 p.m. and CE1: from 5:00 p.m. to 5:45 p.m.

Older students from 5:10 p.m. to 6:00 p.m.

Study hall takes place every evening, upon registration, except on Wednesdays and the last day before school holidays.

**A parent/teacher information meeting is held at the beginning of each school year.**

## REGISTER YOUR CHILD AT THE EIB NICE

We understand that starting at a new school is an important moment for every child and their parents. From the moment of registration, we do everything we can to ensure a successful integration, tailored to each child.

### Registration procedure

To register, please make an appointment with the school administration by calling 04 93 44 75 44 or sending an email to [nice@eibschoools.fr](mailto:nice@eibschoools.fr)

The attached registration form must be submitted to the Administration, duly completed and accompanied by the required documents.

After reviewing the file, interviewing the family and the child, and depending on availability, the child will be enrolled in our records and may attend the school.

Parents must immediately inform us of any changes (address, family situation, telephone number, etc.) and provide supporting documents.

Enrollment during the school year is possible depending on availability.

Enrolment for the following school year is open from November of the previous year for the very young and young nursery school sections. For other levels, enrolments are accepted from November, with a response given at the end of January.

### Nursery classes (very young children)

Children can enter the very young section from the age of two, on their birthday and subject to availability. As our numbers are limited, it is strongly recommended that you register in advance.

### Elementary school

After reviewing the child's school records and/or assessing their skills, the Principal will inform parents of her decision regarding the student's admission.

### Documents to be provided for all enrollment applications

- ☐ The registration form, duly completed, dated, and signed by both parents 1 passport photo
- ☐ The family record book
- ☐ Health record (copy of vaccinations)
- ☐ **Certificate of deregistration and school records** (primary school)
- ☐ Bank account details
- ☐ Proof of custody or joint custody of the parent Civil liability + personal injury insurance Full payment of registration fees
- ☐
- ☐

## REGISTRATION FORM

- ☐ Chicks    ☐ Rabbits    ☐ Squirrels    ☐ Pandas    ☐ Koalas  
☐ First grade    ☐ Second grade    ☐ Second grade    ☐ CM1    ☐ CM2  
☐

Student's first and last name: .....

I, the undersigned: ..... Acting as  
legal representative.....

Selected rate: ..... Mini  
Club:    ☐ Wednesdays and holidays    ☐ Wednesday    ☐ Holidays

### Selected payment method:

- ☐ monthly direct debit on the 5th  
☐ monthly direct debit on the 15th  
☐ credit card monthly before the 3rd of each month (1.75% fee)  
☐ monthly cash payment before the 3rd of each month  
☐ monthly bank transfer only upon request by email to management  
☐ annual payment before September 15

*Each rejected payment will incur an additional fee of €50.*

Registration fees paid on: ..... I declare

that I have read and accept the school rules.

Done at Nice, on

## SIGNATURES OF BOTH PARENTS

PRIMARY SCHOOL EQUIVALENCIES French and UK/US systems

FRANCE	UK	USA	AGE
CP	Year 2	Grade 1	6
CE1	Year 3	Grade 2	7
CE2	Year 4	Grade 3	8
CM1	Year 5	Grade 4	9
CM2	Year 6	Grade 5	10

## DOCUMENTS TO BE PROVIDED

	YES /	NO
Family record book	<input type="checkbox"/>	<input type="checkbox"/>
Health record (vaccinations) Certificate of deregistration	<input type="checkbox"/>	<input type="checkbox"/>
School records (primary school) ID photo	<input type="checkbox"/>	<input type="checkbox"/>
Copy of national identity card of persons authorized to collect the child Full payment of registration fees	<input type="checkbox"/>	<input type="checkbox"/>
Bank account details SEPA direct debit authorization	<input type="checkbox"/>	<input type="checkbox"/>
Proof of custody or joint custody from the parent	<input type="checkbox"/>	<input type="checkbox"/>

### At the start of the school year:

Civil liability + bodily injury insurance

## TUITION FEES 2026–2027

Tuition fees are annual and fixed. However, they can be paid in **10 monthly installments** as shown below.

The flat-rate contribution can be paid in ten monthly installments, payable before the 3rd of each month.

For any annual payment made before September 15, a 5% discount will be applied (not applicable to the Mini-Club).

Given the annual and flat-rate nature of the fee, no deductions can be made based on the number of working days or the length of school holidays. Similarly, student absences cannot give rise to deductions. Only school meal costs will be refunded on a flat-rate basis of €4 per meal in the event of an absence of more than one week justified by a medical certificate. All registrations for families who are not resident in the region must be accompanied by a non-refundable payment equivalent to three months' tuition fees.

### PRESCHOOL/ELEMENTARY SCHOOL: MONTHLY FEES

SCHOOLING MONTHLY FEE	Tuition	Tuition + Wednesda y Mini- club	Tuition + Holiday Mini Club	Schooling + Wednesda y Mini Club + Holiday Mini Club
<b>Full-time included:</b>	<b>€1,005/ month</b>	<b>+€80/ month</b>	<b>+€80/ month</b>	<b>+€160/ month</b>
<input type="checkbox"/> Before-school care from 7:30 a.m. to 9 a.m. and after-school care from 4:30 p.m. to 6:30 p.m.	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> General education	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> Teaching materials	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> Sports and motor activities	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> Musical activities	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> Meals and snacks	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> Supervised study (elementary school)	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>	✓ <input type="checkbox"/>
<input type="checkbox"/> Mini-club Wednesday (except holidays)		✓ <input type="checkbox"/>		✓ <input type="checkbox"/>
<input type="checkbox"/> Mini club Holidays only			✓ <input type="checkbox"/>	
<input type="checkbox"/> Mini club Wednesdays + Holidays				✓ <input type="checkbox"/>
<b>PLEASE CHECK THE OPTION YOU HAVE CHOSEN</b>				

☐

☐

☐

☐

**Reminder:**

To benefit from this Wednesday or Holiday package rate, payment must be made every month. Changes can only be made on a quarterly basis.

**OCCASIONAL MINI-CLUB OPTION**

Day + meals €70

**OPTIONAL EXTRAS**

Occasional meal	€10
Meal reimbursement	€4
Late arrival after 6:30 p.m.	€10/5 minutes
School pickup	€100 Round trip
School pick-up	€60 one way
FLE/ESL / French/English tutoring	€100 per month

**EXTRACURRICULAR OPTIONS** see teachers

**DISCOUNTS ON TUITION FEES ONLY**

2 Children: -5% for the first child -10% for the second child

3 children: -15% for the third child

Discounts do not apply to Mini-Club fees

**REGISTRATION FEES**

Registration fees, administrative fees, and contributions to school supplies, the amount of which is communicated to parents in the price list attached hereto, are non-refundable under any circumstances. Re-enrollment fees are non-refundable.

Registration fees	€400 per family
Contribution towards school supplies	€400 per child
Re-enrollment fee supplies included)	1 <sup>st</sup> child €500 per child (registration fees and school
Re-enrollment fees supplies included)	2nd child €450/child (registration fees and school

Wearing an apron or uniform is mandatory at our school; you must place your order directly on the supplier's website [www.sofrenchschool.com](http://www.sofrenchschool.com).

I declare that I have read and accept all of the above conditions.

**Signature of both parents, preceded by the words "Read and approved"**

In Nice, on .....

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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## INFORMATION 2026-2027

PHOTO

### STUDENT

First and last name .....  
 Date and place of birth ...../...../..... Gender: .....  
☐ F ☐ M Nationality .....  
 Mother tongue: ☐ English ☐ English Other: Other  
 language(s) spoken at home by the student: .....  
 Family address ..... Last school  
 attended .....  
 Siblings (number) .....

### PARENTS/GUARDIANS

☐ Fath ☐ Guardian  
 First and last name .....  
 Nationality .....  
 Address .....  
 Occupation ..... Work  
 address ..... Phone  
 numbers ..... Email address  
 .....

☐ Moth ☐ Guardian  
 First and last name .....  
 Nationality .....  
 Address .....  
 Occupation ..... Work  
 address ..... Phone  
 numbers ..... Email address  
 .....

Nationalities represented by the family: .....  
 Parents' marital status: ☐ Married ☐ Divorced ☐ Separated ☐ Cohabiting ☐ Widowed

☐ Single ☐ Civil union

Persons with custody of the child: attach supporting documents

Address: .....  
 Telephone: ..... Joint  
 custody: YES ☐ NO ☐  
 Specify: .....

### People to contact in the absence of the parents:

Name	Last name	Last name
Phone	Phone	Phone

Persons authorized to pick up the child, other than the parents, if restricted, please specify

: (Provide a copy of their ID)

.....  
 .....

School/extracurricular insurance: .....

Done at Nice, on

Signatures of both parents, preceded by the words "Read and approved"

☐ ☐ ☐ ☐

## MEDICAL RECORD

Child's first and last name .....

Name of attending physician .....

Health problems .....  
(Provide medical protocol if necessary)

Specialized care (psychomotor therapy, speech therapy, etc.) .....

## AUTHORIZATION IN CASE OF ILLNESS OR ACCIDENT

I, the undersigned .....

Declare:

☐ To authorize Ms. Pascale ROSFELDER-ALHADEFF or the person in charge to take any emergency measures in the event of illness or accident, including hospitalization after a doctor's prescription.

☐ To have read and understood the following provisions: in the event of illness, the costs of treating the child shall be borne by the family.

Done in Nice, on:

**Signatures of both parents, preceded by the words "Read and approved"**

## AUTHORIZATION TO LEAVE

I, the undersigned, .....

☐ Authorize my child to participate in all outings organized by the school as part of school and extracurricular activities.

I further declare that I am aware that transportation of children by school bus (shuttle or activities) is provided free of charge.

**Signatures of both parents, preceded by the words "Read and approved"**

## SCHOOL RULES/REGISTRATION AND FINANCIAL CONDITIONS

Student's name .....

**Upon registration, the following rules are brought to the attention of parents for acceptance and signature.**

### 1- REGISTRATION – ADMISSION

**IMPORTANT: All registrations are valid for the entire school year.**

#### 1.1 Preschool

The registration form and required documents must be submitted to the school office. Depending on availability, the child will be enrolled in our school.

#### 1.2 Primary school

The school file is required, as well as the certificate of withdrawal and the assessment booklet from the previous school, which must be submitted to the school office upon registration. An assessment of the student's level can then be organized. After reviewing the school file, the Principal will inform the parents of her decision regarding the student's admission.

### 2- REGISTRATION FEES

The fee schedule is monthly, however, registration fees, administrative fees, and contributions to school supplies, which are communicated to parents in the fee schedule attached hereto, are non-refundable under any circumstances, with the exception of contributions to school supplies, in the event of cancellation of registration before April 15.

### 3- TUITION FEES

Tuition fees are annual and fixed. A 5% discount will be applied for full-year payments. **Payment must be made before September 15. (Not applicable to the Mini Club.)**

Tuition fees may also be paid in ten monthly installments, payable before the 3rd of each month, in accordance with the attached monthly rates. Given the annual and flat-rate nature of the fees, no deductions may be made based on the number of working days or the length of school vacations.

FLE/ESL classes are organized for students who are beginners in French or English. Tutoring is offered by teachers.

The cost of aprons or uniforms is to be paid to the supplier Sofrenchschool.

Similarly, student absences cannot give rise to any deduction; only school meal costs will be reimbursed on a flat-rate basis of €4 per meal in the event of an absence of more than one week justified by a medical certificate.

For transfers or direct debits from foreign banks, the fees will be charged to the payer.

In the event of a direct debit being rejected, the fees charged by our bank will be added to the invoice amount, which must then be paid by check or cash. In the event of two consecutive direct debit rejections, direct debits will be suspended and the remaining tuition fees will become immediately payable.

#### 4- TERMINATION AND SUSPENSION OF SCHOOLING - TERMINATION CLAUSE

Except in cases of force majeure, irresistible and unforeseeable events, death or long-term illness of the child preventing their schooling, transfer of the parents resulting in a move to another department, and justified reasons, annual tuition fees are due, with the exception of catering and mini-club fees. The absence of the student during the school year will not give rise to a refund.

Failure to pay a single monthly installment by the due date will result in the contract being terminated automatically 15 days after a formal notice by registered letter with acknowledgment of receipt has remained unanswered.

Any serious disciplinary offense or disruption to the smooth running of the School may result in temporary exclusion or permanent expulsion from the School.

In the event of suspension of classes during the year by unilateral decision of the school, the school will not be required to refund registration and tuition fees for the months of operation that have elapsed.

In the event of departure during the school year, two months' notice must be given to the school, unless otherwise agreed by the Management.

#### 5- PARENTS' OBLIGATIONS

Parents undertake to ensure that their children attend school regularly and explicitly accept the school's operating procedures and requirements as defined in this contract and its appendices, which they acknowledge having read.

They undertake without reservation to do everything in their power to comply with and ensure that their child complies with all the provisions.

Parents acknowledge that they have read and understood the cost of their child's education at the school and undertake to bear this cost, under the conditions defined in this contract, jointly and severally.

The parents declare that they unreservedly accept the decisions and guidelines relating to the educational and teaching activities undertaken by the school.

Done at .....

On .....

Signatures of both parents, preceded by the words "Read and approved"

## SCHOOL RULES / SCHOOL LIFE

### SCHEDULE: ARRIVALS - DEPARTURES

The school is open Monday to Friday from 7:30 a.m. to 6:30 p.m. **Classes begin at 8:30 a.m. for primary school and at 8:45 a.m. for preschool. No late arrivals will be accepted.**

**Students will be welcomed at the gate. They may not enter without authorization. Schedules must be respected to ensure that our classes run smoothly.**

### MORNING ARRIVAL TIMES

Preschool: 7:30 a.m. to 8:45 a.m.

Elementary school: 7:30 a.m. to 8:30 a.m.

### MORNING DEPARTURE TIMES:

Poussins/Lapins without lunch: 11:15

a.m. Poussins/Lapins with lunch:  
11:45 a.m.

Elementary school: 12:00 p.m. CP and CE1 / 12:30 p.m.

CE2-CM1-CM2 **Return: 1:30 p.m. (PK) / CP 1:15 p.m. and CE1 1:25 p.m. CE2-CM1-CM2 1:55 p.m.**

### CHILDREN'S DEPARTURE

The children cannot leave the premises unless accompanied by persons who have been duly authorized and have provided proof of identity. **No child may remain after 6:30 p.m. Any exceptional delays will be charged.**

### EVENING DEPARTURE TIMES

Preschool: **4:00 p.m. to 6:30 p.m.**

Primary school: from **4:50 p.m. to 5:10 p.m. or from 5:30 p.m. end of study for CP // 5:45 p.m. end of study for CE1 // 6:00 p.m. end of study for CE2/CM1/CM2**

### MINI-CLUB HOURS

**Morning drop-off:** 7:30 a.m. to 9:00 a.m.

**Morning departure:** 11:20 a.m. for younger children or 12:00 p.m. for 4/5-year-old kindergarteners

12:30 p.m. for primary school children

**Evening departure:** 4:30 p.m. to 6:30 p.m.

### CHILDREN'S WELCOME – HEALTH – CLEANLINESS

Children must arrive in a satisfactory state of cleanliness and health.

If a child becomes ill during the day, they will be isolated before their parents arrive, who will have been notified in advance. No student with a fever will be accepted at school. In the event of serious hygiene issues, the student will be expelled.

### SCHOOL CANTEEN

Mealtimes should be a convivial occasion; therefore, students are asked to eat quietly and speak in low voices. We provide lunch and an afternoon snack. You can find the menus on our website [www.eibnice.fr](http://www.eibnice.fr), in the "parent" section.

Our chef prepares balanced and healthy meals. Special diets can be provided if medically prescribed.

Children are not allowed to bring sweets or snacks to school.

### PERSONAL BELONGINGS

The school accepts no responsibility for lost items; we strongly advise parents to keep all valuables at home and to label **all** of their child's **belongings**.

Toys, candy, newspapers, cell phones, and other items are prohibited at school in order to avoid conflict.

### STUDY

Places are limited. Parents must register their children at the beginning of the school year and children must attend regularly, otherwise we will consider the place vacant.

Children who do not stay for study time

Study time must be conducted in a calm manner; children must not disturb their classmates.

### ALL ABSENCES MUST BE JUSTIFIED

In accordance with Article L131-8 of the Education Code, the only legitimate reasons for absence are:

- Illness of the child
- Transmissible or contagious illness of a family member
- Solemn family gathering
- Impediment resulting from accidental communication difficulties

### SECULARISM:

We would like to remind you that our school firmly adheres to the principle of secularism, which is a fundamental pillar of our education system.

In this context, we would like to inform you that any religious symbols, of any kind, are strictly prohibited within the school. This rule applies to everyone, including students, parents, and staff.

## SCHOOL RULES/PRESCHOOL CLASSES

### MATERIALS – PERSONAL BELONGINGS AT THE START OF THE SCHOOL YEAR

A small bag marked with the child's name is provided to store their belongings on their coat hook. It is provided by the school and will remain at the school.

For clothing, no overalls, bodysuits, or lace-up shoes. For each child, please provide:

- ☐ 1 blanket or duvet for nap time (Chicks/Rabbits and Squirrels) Wipes (to be replaced every month)

All items should be labeled with the child's name.

Nap sheets and bibs are provided and washed daily by the school. **APRONS**

Aprons must be worn: each child must arrive and leave wearing their apron.

**Chicks: yellow, Rabbits: orange, Squirrels: red Pandas:**

**green, Koalas: blue**

Orders for aprons with the school logo and embroidered first name should be placed directly with our official supplier at [www.sofrenchschool.com](http://www.sofrenchschool.com).

For the little ones' nap time, don't forget their pacifier, comfort blanket, teddy bear, or other items (if necessary, to help them fall asleep as they would at home).

Pacifiers must be stored in a small plastic box.

**All belongings and clothing must be labeled with the child's name.**

### TIME TABLE AND ACTIVITY CALENDAR

They will be handed out at the back-to-school meeting.

### MOTOR ACTIVITIES

These will take place daily for 2-3 year olds and will be led by the teachers. For 4-5 year olds, a schedule will be provided. Please ensure your child wears suitable, comfortable clothing.

### ASSESSMENTS

A file detailing the activities for the period will be provided and assessments will be carried out on a quarterly basis.

## SCHOOL RULES / PRIMARY CLASSES

At EIB Nice, we want children to be happy and respectful towards each other.

We also give them a code of conduct that specifies their duties, but also their rights, so that they apply rules of courtesy and respect in order to "live together."

Before each vacation, elementary school children must complete a self-assessment of their behavior.

**Any breach of good conduct or work ethic** results in a verbal or written warning. If necessary, the child may be isolated from the group and given time to reflect.

After three written warnings, the child is sent to detention on Wednesday morning or Saturday from 9 a.m. to 12 p.m.

Any serious disciplinary offense or disruption to the smooth running of the school will result in temporary or permanent exclusion.

This decision is made by management, which reserves the right to do so.



## PRIMARY UNIFORM

Wearing the uniform and adhering to the navy blue and white dress code are mandatory. You must place your order directly on the supplier's website [www.sofrenchschool.com](http://www.sofrenchschool.com). All clothing must be marked with the child's name. Jewelry is not permitted.

## SCHOOL SUPPLIES

A list of small items will be provided at the beginning of the school year; all books and notebooks are provided by the school. They must be covered by the families. Any damaged or lost books will be reimbursed by the family. The school provides laptops for students. An interactive whiteboard is installed in all classrooms.

## GYMNASTICS – SPORT

A medical certificate confirming fitness to participate in all sports is MANDATORY. The schedule provided at the start of the school year will enable you to plan for appropriate clothing.

## ASSESSMENT – SCHOOL WORK

Parents are encouraged to check their child's work frequently and must sign all notebooks at the end of the week. Work is assessed through periodic tests. A computerized report card is available for consultation.

## INFORMATION – COMMUNICATION

**Relations between parents and the school must be based on trust and respect.**

An information meeting is held at the beginning of each school year.

Parents are informed about the methods, projects, and organization of work in each class.

Parents can meet regularly with teachers by making an appointment through their child, using the communication notebook or by email.

The communication book provides a link between the family and the school.

It must be checked and signed by parents, and students must always have it in their possession. All important information is also sent out by email.

## DEPARTURE OF CHILDREN

Children may only leave the school accompanied by persons who have been duly authorized and who have provided proof of their identity.

**No child may remain at the school after 6:30 p.m.**

Any exceptional delays will be charged. **PARENT**

## RECEPTION

The Director, Ms. Pascale ROSFELDER-ALHADEFF, or the Director, Mr. Thibault PAULIN, are at your disposal and will meet with you by appointment.

Done in Nice, on .....

**Signature of both parents, preceded by the words "Read and approved"**



## APPENDIX 1 - INFORMATION COLLECTED AND RIGHT OF ACCESS

This information is provided in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and Law No. 78-17 of January 6, 1978 on information technology, files, and civil liberties (hereinafter the "Information Technology and Civil Liberties Act").

The information collected in connection with this contract and its annexes is mandatory for enrollment in the school. It is subject to computer processing. Only data that meets legal retention or archiving requirements is kept by the school after the student leaves.

Parents have the right to access, rectify, oppose, limit, and erase information concerning their child. The same applies to their own personal data in their capacity as legal representatives. To exercise this right and obtain communication of information concerning them, parents may contact Ms. Pascale ROSFELDER, data controller.

The following personal data is collected and processed by the school:

- ☐ Surname, first name, date and place of birth, gender of the student.
- ☐ Surname, first name, profession, and contact details of the parents.
- ☐ School data (grades, regular report cards, guidance decisions). Data necessary for the school's accounting management.
- ☐ Data relating to school life management (tardiness, absences, disciplinary measures).
- ☐ Medical data exclusively necessary for the child's admission.
- ☐ Data relating to the creation of Individualized Care Plans (PAI). This data is processed as necessary for:
- ☐ Managing enrollment in the school. The administrative and accounting management of the school.
- ☐ The management of school and extracurricular activities.
- ☐ The use of computerized work tools (ENT, intranet, tablets, toutemonannee.com, edumoov.com, Livreval).
- ☐ Monitoring schooling, including in relation to special educational needs (PAI).
- ☐ Management of catering and related services.

This data is kept for the duration of the student's schooling at the school and for ten years after the end of their schooling.

To exercise your rights of access, rectification, opposition, limitation, erasure, and portability of personal data under the conditions set out in the aforementioned legal and regulatory provisions, you may send an email to: [nice@eibschools.fr](mailto:nice@eibschools.fr)

A complaint may also be lodged with the French Data Protection Authority (CNIL).

Done in Nice, on .....

**Signatures of both parents, preceded by the words "Read and approved"**

## APPENDIX 2 - IMAGE RIGHTS

### 1. Internal authorization (private use and reserved for school families)

☐ I authorize the distribution of photos and/or videos of my child taken during school and extracurricular activities on the school's internal and secure media:

- Educatable or Toutmonannée app,
- The school's private Instagram account,
- Emails sent only to families,
- Digital spaces reserved for parents.

☐ I do not authorize the dissemination of images or videos of my child on these internal media.

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### 2. External authorization (public communication by the institution)

☐ I authorize the dissemination of photos and/or videos of my child for the purposes of external communication by the school, on the following media:

- School website,
- Public social media (Facebook, Instagram, etc.),
- Press articles, brochures, leaflets, posters,
- School presentation films,
- Exhibitions or educational materials presented at events.

☐ I do not authorize the dissemination of images or videos of my child on these external media.

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This authorization is granted free of charge and may be withdrawn at any time by sending a written request to:  
[nice@eibschoools.fr](mailto:nice@eibschoools.fr)

In accordance with the GDPR and the French Data Protection Act, all parents have the right to access, rectify, oppose, or delete personal data concerning their child.

Done in Nice, on .....

**Signatures of both parents, preceded by the words "Read and approved"**